

**CABLE/NAMAKAGON HISTORICAL MUSEUM
ANNUAL MEETING/BOARD MEETING– AUGUST 22, 2020
10:00 AM – CABLE COMMUNITY CENTER**

MINUTES

Call to Order: President Paul Jenkins called the meeting to order at 10:02 A.M.

Determine a quorum: A quorum was present: Paul Jenkins, Sue Rosa, Carol Elliker, Margaret Flowers, Corinne Rasmussen, Mike Wells, Lynn Rasmussen, Sara Balbin, Karen Gran, Jean Hansen Zinn, Kay Rowe, and Deanne Allen. Nova Kane and Barb Popelka arrived at 10:30.

Carol reported that 16 proxy votes have been received, all voting to accept the current slate of board members.

Approve 2019 Annual Meeting Minutes: After Carol read the minutes of the 2019 Annual meeting, which had been emailed to all members prior to the meeting, Corinne moved the approval of both the 2019 Annual Meeting minutes and the minutes from the July 2020 board meeting. Lynn seconded. Motion passed.

Board of Directors Election:

- Carol moved to accept the following slate of candidates (all current board members). Motion seconded by Mike Wells. Motion passed
 - Paul Jenkins
 - Sue Rosa
 - Carol Elliker
 - Barb Popelka
 - Corinne Rasmussen
 - Sara Balbin
 - Nova Kane
 - Fr. Dean Buttrick
 - Margaret Flowers
 - Paul Gilbert
 - Karen Gran
 - Lynn Rasmussen
 - Mike Wells
 - Jean Hansen Zinn
- Mike Wells offered his resignation, citing increasing health issues.
- Because both Carol and Barb have expressed interest in resigning from their offices of secretary and treasurer respectively, two new board members have been recruited to fill those positions: Deanne Allen, secretary, and Kay Rowe, treasurer.
- Sara moved to accept Mike's resignation and to nominate Deanne and Kay to the board. Mike seconded. Motion passed.
- Deanne and Kay were voted on to the board.

Election of Officers:

- Corrine nominated and Sara seconded the nomination of the following slate of officers to serve for one year:
 - Paul Jenkins, President
 - Sue Rosa, Vice President
 - Deanne Allen, Secretary
 - Kay Rowe, Treasurer

- No further nominations were offered from the floor.
- All board members present voted to accept this slate of officers.

Reports

- **Financial:** Barb reported the information in the attached Banking Summary YTD, 1/1/2020 through 8/22/2020.
 - Total income: -\$4,930.62 (This negative figure is the result of removing \$10,000 from our checking account and putting it into a CD)
 - Income includes \$2,100 in donations resulting from our appeal at the end of 2019, \$250 donation from the Gerbig estate, and an annual \$1,500 contribution from the Hills.
 - Barb will get together with Kay to go over our financial records
 - Nova moved and Sara seconded a motion to accept the financial report
 - **A motion to have all 4 officers (president, vice-president, secretary, treasurer) file signature cards with the bank was made; motion seconded and passed.**
 - Barb pointed out that Carol's and her names are on the CD. Sue made a motion to have both the president and treasurer be authorized to manage and sign the CD; motion seconded by Carol; motion passed.
 - We had a discussion about how to deal with money for change and cash/checks taken in at the museum for donations and sales, which are now being put in the donations box. The bank bag has disappeared. We decided to use the cash box in the office and include this in the list of docent responsibilities.
- **Membership Renewal:** We have 113 Life members. Sixty-four (64) renewal letters went out to the rest of our members. Twenty-eight (28) have renewed so far; we also have businesses who have renewed and 1 new membership. Gary Cramer prepared the mailing list. Carol suggested we sent out a reminder at Christmastime to those who have not renewed.
- **Memorial for Kathy Lang:** Sara has been in touch with a local stained-glass artist who needs information regarding budget, theme and size before she can do any more. Those present agreed on the themes of an adult reading to a child and flowers. Karen offered to work with Sara on size, the idea being it will hang in the window next to the reception desk. All agreed not to set a budget at this time but to wait for a concept proposal with cost estimate from the artist.
- **Town Records:** Deanne and Kay are going through old Town of Cable records with a schedule of documents required by the State of Wisconsin Historical Society. All remaining documents can be reviewed by our board. Kay and Deanne reported that there is "some old stuff in there." Paul Gilbert and Jean have offered to help with this project. Kay and Deanne typically meet on Tuesdays at 12:30 and any board member is welcome to join them.
- **Cemetery Records:** Paul Jenkins met with Jayson Swanson to go over cemetery records. They made some copies and Paul has put them in the museum.
- **Website:**
 - We have received an email (8/20/20) from Chris Frasch, CF Web Services, LLC, in Clam Lake in response to our request for help in making changes to our web site.
 - \$56 has been paid to renew our domain listing for 2years.
 - \$20 to GoDaddy for a one-month renewal. Renewals will continue on a month-to-month basis going forward.
 - Sara, Gary Crandall, and Mike will work with John Uffenbeck in developing a proposal for future web site changes.

By-Laws Review/Changes

- Board needs to review by-laws and make changes to reflect current practices, e.g., we no longer offer life memberships.

Possible Committee Format: Discussed need for committees to do the work of the museum. Board members agreed to the following responsibilities:

- Newsletter – Sue and Deanne
- Membership – Carol will work with Gary Crandall, who has been helping with membership
- Exhibits – Sara, Jean, Maggie, and Karen
- Cataloging – Maggie and Sue
- Maintenance – Paul and Karen

Other Business

- **Basement** – Paul Jenkins has been working on organizing the basement. There are a lot of photos that need to be organized.
- **Town of Cable veteran's memorial:** Paul Jenkins has been working on supplying missing names to the American Legion. Sara has been working with Julie Frierhood on a new design for the memorial triangle area and will work together with Paul.
- **Mural postcards** do not appear to be selling. Sara will work on designing a way to display them at the businesses that have purchased them (Lakewoods, Rondeau's, The Chamber, and Redbery's) as well as the museum.
- **Next meeting:** Sept. 14, 4:30, at the Community Center

Meeting was adjourned at about 11:30 a.m.

Respectfully submitted by Sue Rosa